

ENROLLMENT AND WITHDRAWAL

Every student must submit a course registration worksheet, showing the student's selection of courses by the end of the registration period in the term prior to the term for which they are registering. Students have the option to change their schedules during the add/drop period of the new term.

If a student withdraws from a course by midterm, then the transcript does not show that the student has been enrolled in the course. If a student withdraws from a course after midterm but before the first day of reading period (whether or not that particular course observes reading period), the transcript records the course and shows the designation "W" (Withdrew). The names of students receiving a W are appropriately marked on the final grade lists on the Faculty Grade Submission website (FGS).

After the last day of classes in each term, which occurs before the start of the reading period (whether or not a course observes reading period), withdrawal from a course is not permitted. (See Course Registration and Withdrawal from Courses in the Academic Regulations in the YCPS.)