

# OFFICE OF THE REGISTRAR

47 College Street, 203.785.6260  
Stacey Tuttle, Registrar  
Heather Logan, Associate Registrar

The registrar's office prepares course schedules, enrolls and registers students, maintains student records, and monitors academic progress. The following can be obtained from the registrar's office:

- Proof of student status. The registrar can provide a letter attesting to your student status and process loan deferment forms.
- Information on degree requirements and the registration process.
- Nondisclosure of personal information forms.
- Transcripts. Copies of transcripts must be requested using the Parchment system, accessible via <http://yub.yale.edu>. Two business days should be allowed for the processing of requests. There is a \$5 fee for an electronic official transcript. Additional fees apply for mailed requests. By law, the registrar may only release YSPH transcripts. Prior transcripts and recommendations included in a student's application to YSPH must be obtained from their original source.